

Hall Booking Form

Name		Date	
Organisation			
Phone		Mob.	
Address			
Nature of Event?			
Date/s Needed and for how long			

How often, if at all, does this recur?

What will you need for your booking?

Hall Only (\$30/hr)

Lounge (\$30 extra)

Kitchen (\$30 extra)

Total fee for hire: _____

How would you like to pay for your booking?

Cash

Bank Deposit

Account Name: Parish of Whangarei

Account Number: 12 3099 0815835 01

Terms and Conditions of Booking:

In booking the Whangarei Anglican Hall, you agree to restore the facility to the level of cleanliness and layout that you found upon arrival. In signing this agreement, you also acknowledge that Whangarei Anglican may cancel your booking upon need for the facility due to a funeral or other significant parish event. If this event has been paid for, you will receive reimbursement up to the value of your booking.

Signatures:

Person/Organisation seeking to book hall

Individual authorised to approve booking